

School Transportation Regulations



Lycée Français International
de L'A.F.L.E.C.

1. Safety

Students must travel seated and stay in place throughout the ride with their belts attached and adjusted to their waists. The first ranks are reserved primarily for kindergarten students. Pupils younger than 7 years old are not allowed to sit next to the driver. They must not disturb the driver, distract his attention in any way, or jeopardize safety. It is forbidden to touch the handles, locks or door openers before stopping the vehicle.

Parents are responsible for their children, between the home and the stopping point, until the vehicle leaves in the morning, and since the arrival of the vehicle in the afternoon.

The pupils are handed over at the exit of the bus to the person authorized by the parents. In the absence of the latter, the pupil is taken back to the school or to the headquarters of the transportation company.

2. Discipline and respect for property and people

Students must have a calm attitude and a civil behaviour. They must follow the instructions of the assistant. It is forbidden to shout, spit, eat, jostle or fight, to throw anything, to set foot on the seats. It is forbidden to deteriorate the equipment, to carry or handle dangerous objects such as knives, scissors, etc.. Any deterioration committed inside the bus is the responsibility of the parents.

3. Bus routes

Stops, routes and timetables are defined by the transportation department to optimize the pick-up, journey and drop-off time of all students.

- The districts with 16 to 24 pupils benefit from a dedicated bus. The orders of pick-up and drop-off are identical: the first pupil picked up is the first one dropped-off.
- For districts with more than 24 students, waiting lists are possible until an additional bus is chartered.
- When several neighbourhoods with fewer than 16 students are close to each other, a multi-neighbourhood bus can be set up:
 - With increased pickup and drop-off times
 - With an ad hoc route, pick-up and drop-off order to optimize the journey times of all the students of the bus
 - Within the limit that it is always possible for the bus to make the return trip in less than 1.5hrs.
- For districts with less than 16 students who are isolated, meeting points can be set up, on request, on the route of a bus that still has available seats. Alternatively, families are encouraged to implement a private solution.

It is forbidden to ask the driver to modify the route, the order or the schedules of pickup or drop-off. No child will travel, even on written request from parents, on a bus that is not his own. The assignment to buses and the routes can be changed during the year by the transportation service, with the objective of optimizing the overall routes of all

buses, especially in the event of changes in registrations and addresses. In addition, the driver and / or assistant may change during the year.

4. Hours and Punctuality

In no case can the duration of the bus journey be compared:

- From one neighbourhood to another because of very specific traffic situations,
- From one year to the next due to the evolution of students registered in a neighbourhood,
- To the same journey by private car:
 - According to the regulations the maximum speed of the buses is 80 km / h,
 - The time taken to collect all the pupils of a bus is on average 30 min (circuit and average duration of each stop),
 - Buses cannot all arrive at the same time / at the last minute at the school: the average arrival time is 7:50 AM.

The bus schedules in the morning depend on the area. They are defined at the very best and are communicated at the beginning of the year. In the afternoon, the buses leave school at 1:50PM, 3:50PM, and 5:55PM.

Any student late in the morning or afternoon will not be expected by the bus service. Any student delaying the bus in the morning, when leaving school or returning home can be excluded from the bus service.

For information: after 2 weeks of adaptation at the beginning of the school year, kindergarten students who take the bus leave the classroom at 1:25 PM and are picked up at 1:30 PM by the bus assistants in the air-conditioned gymnasium, joining their bus around 1:38 PM i.e. 1 to 2 minutes before opening the gates to the older ones. Full buses depart from 13:50.

5. Communication

In the exceptional case where the student does not take the bus, the coordinator and the teacher should be notified in writing indicating the child's name, first name, and class and bus number. No telephone inquiries will be accepted.

Changes of address must be communicated at least one month in advance. When the change of address implies a change of district, the transportation service reserves the right to terminate the contract, without refund, in the case where there is no bus available in this district.

6. Registration and Payment

Registration is confirmed for the year. The quarter is prepaid in its entirety. Any quarter begun is due in full regardless of the number of journeys used. No pro rata will be applied in case of early departure or registration during the quarter. In the event of non-payment of the transportation costs on time, the student will no longer be able to benefit from the school transportation service. The gift of money to the driver or the assistant is strictly prohibited. Failure to comply with this rule will lead to the immediate exclusion of the transportation service.

7. Sanctions

Failure to comply with these rules may result in the pupil being excluded, temporarily or permanently, from the use of the bus by decision of the Principal, in accordance with the sanction procedure described in the school rules.